

TIME BOUND

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(LABOUR DEPARTMENT)
5-SHAM NATH MARG, DELHI-54

No. F-1/31/642/LC/Estt/Misc/10/ptfile/5139

Dated :- 04/2/10

CIRCULAR

Please find enclosed herewith a copy of memorandum dated 14-1-2010 along with Performa received from Chief Secretary, Planning Department, Directorate of Economics & Statistics, Govt of NCT of Delhi, with the request to furnish the complete information as per the columns given in the enclosed performa and send to undersigned within 3 days from the receipt of this letter, for onward submission to the concerned authority.

Encl. as above.

S. K. Nigam

(S. K. NIGAM)
Assistant Labour Commissioner (HQ/Admn.)

No. F-1/31/642/LC/Estt/Misc/10/ptfile/5139

Dated :- 04/2/10

Copy forwarded for information and necessary action :-

- 1 PA to JLC (Admn), Labour Department, Delhi.
- 2 **All concerned dealing assistants (HQ), Labour Department, Delhi, for necessary action.**
- 3 **All DLCs. Labour Department, Delhi, for necessary action.**
- 4 A.D.(Plg.)/EDP Cell, for updation on the web site of Labour Department.

S. K. Nigam

Assistant Labour Commissioner (HQ/Admn.)

2680/PDS
8-2-10

S. Anand
12/2

14863/1e
20/01/10

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(PLANNING DEPARTMENT)
DIRECTORATE OF ECONOMICS & STATISTICS
ROOM NO. 148, OLD SECRETARIAT, DELHI- 110 054.

No.F.5/6/2009/Pig./Census/DES/ 336

Dated: December, 2009

14th January 2010

MEMORANDUM

The Census in India is a gigantic task of national importance. It is not a mere count of heads but also enables collection of a wide range of data which is essential for planning purposes. The Government of India as well as Govt. of N.C.T. of Delhi attaches great importance to the conduct of Census Operations. The next decennial census is due in February - March, 2011 but before the actual head count, tremendous amount of spade work is required to be done to make it a complete success.

The Houselisting Operations which are pre-requisite for the main Census, will be undertaken in the National Capital Territory of Delhi in the month of May-June, 2010. During these operations, important data on Houses and facilities available to the household will be collected. Besides Houselisting Operations for Census 2011, the schedules of National Population Register (NPR) will also be canvassed during this period.

Census taking in our country is one of the biggest administrative operations in the world. The services of various categories of officers/officials are required. The most important functionary is the Enumerator whose work is supervised by a Supervisor. As in the last Census, a large number of teachers will be required to be appointed as Enumerators/Supervisors, supplemented by staff of other Departments of Government of N.C.T. of Delhi. Primary School teachers and TGTs will be appointed as enumerators while Headmasters and PGTs will be appointed as Supervisors. Similarly LDCs and UDCs will be appointed as Enumerators and Assistants and Superintendents will be appointed as Supervisors. About 40,000 officials at different levels will be required for proper and timely conduct of 2011 Census in N.C.T. of Delhi.

It is, therefore, directed that the services of the staff of all the Departments of Govt. of N.C.T. of Delhi (including Educational Institutions) as well as local bodies be made available to the Director of Census Operations, Delhi for the purpose of Houselisting Operations, NPR in May-June 2010 and population Count in February - March 2011. Complete list of employees alongwith their designation and residential addresses may be sent directly to THE DIRECTOR OF CENSUS OPERATIONS, ROOM NO. 207, OLD SECRETARIAT, DELHI 110054 in the attached proforma within 15 days.

It has been the practice with the Census authorities to appoint the teachers in the areas near their schools and other Government Employees near their residences. The same practice will also be followed by the Census Directorate to the extent possible during the 2011 Census.


Director of Education, GNCT of Delhi should write to Principals/Headmasters of all Educational Institutions (including aided ones) to send the particulars of the teaching staff as also the clerical staff alongwith their own particulars to the Director of Census Operations.

Urgent
2/11
OS(A)
2/11
S. S. M.

Enumerators, Supervisors and Charge Officers will be paid suitable honorarium as decided by Govt. of India both for the Houselisting Operations and actual Count.

The Director of Census Operations will be writing to you from time to time enlisting your whole hearted co-operation and support to implement all the steps and tasks required for complete and accurate enumeration of population. It will be the duty of all the officers and staff of the Govt. of N.C.T. of Delhi, government aided Educational Institutions as well as of the Local Bodies who have been or who may thereafter be entrusted with the Census work to ensure that the instructions issued by the Director of Census Operations, Delhi are carefully studied and carried out promptly efficiently and correctly. All concerned officers and staff will be held personally responsible for this purpose.

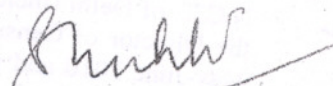
All Departments are requested to extend full cooperation to the Census Directorate, Delhi so as to make the 2011 Census a grand success.


(RAKESH MEHTA)
CHIEF SECRETARY

No.F.5/6/2009/Plg./Census/DES/337-435 Dated: December, 2009

14th January, 2010

1. All Head of the Department of Govt. of N.C.T. of Delhi for information and strict compliance.
2. The Director of Education, Govt. of N.C.T. of Delhi, Old Secretariat, Delhi for necessary action.
3. The Commissioner, Municipal Corporation, Delhi for supplying the list of municipal employees including teaching staff.
4. The Chairman, N.D.M.C., New Delhi for similar necessary action.
5. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt, for similar action.
6. Director, Directorate of Economic & Statistics, Old Secretariat, Delhi for follow up action.
7. Director of Census Operations, Room No. 207, Old Secretariat, Delhi.


(SUMATI MEHTA)
PR. SECRETARY (PLANNING)

16/4

PROFORMA

Particulars of Employees of Govt. of N.C.T. of Delhi/Local Bodies for their appointment as Enumerators/Supervisors for 2011 Census.

Sl No.	Name and designation	School/Office address & Phone No.	Residential Address & Phone No. if any	Date of Superannuation
--------	----------------------	-----------------------------------	--	------------------------

1614

PROFORMA

Particulars of Employees of Govt. of N.C.T. of Delhi/Local Bodies for their appointment as Enumerators/Supervisors for 2011 Census.

Sl No.	Name and designation	School/Office address & Phone No.	Residential Address & Phone No. if any	Date of Superannuation
---------------	-----------------------------	--	---	-------------------------------
