

MOST URGENT/RTI MATTER
OUT TODAY/ CIC REF.

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
(LABOUR DEPARTMENT)
5- SHAM NATH MARG, DELHI-54.

No.F.1/31/516/LC/Estt/08/ PtF. 3050

Dated: 05/10/10

CIRCULAR

Please find enclosed herewith a copy of letter no. F.13/8/05-AR/9762-9921/C dated 27/9/2010 received from Deputy Director (AR), Administrative Reforms Department regarding furnishing of Quarterly report for 2010-11 under section 25(ii) of Right to Information Act, 2005 to the Central Information Commission, a copy of performa for Quarterly report is overleaf enclosed.

You are therefore requested to send the report as mentioned above within two days directly to the Programmer, Planning Branch of this department for onward submission to the Central Information Commission.



(T.G. THILAKAN)
Office Superintendent (Vig)

Encl: As above.

No.F.1/31/516/LC/Estt/08/PtF. 3050

Dated: 05/10/10

Copy to:

1. PS to Labour Commissioner, 5, Sham Nath Marg, Delhi-54, for information.
2. PA to Special Commissioner (Labour), 5, Sham Nath Marg, Delhi-54, for information.
3. DLC (HQ-I) & DLC (HQ-II), 5, Sham Nath Marg, Delhi-54, for information.
4. All DLCs/Branch Incharges of Labour Deptt, GNCT of Delhi.
5. All SPIOs/ASPIOs of Labour Deptt, GNCT of Dlehi.
6. ✓ Asstt. Programmer of Planning Branch, Labour Deptt, 5, Sham Nath Marg, Delhi-54, for information – with the request to upload the above circular on the website of the Labour Department.
7. Guard File.



Office Superintendent (Vig)

921/pbs
5-10-10

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, NEW DELHI - 110002.
<http://ar.delhigovt.nic.in>

No.F.13/8/05-AR/ 9762-9921/c

Dated: 27.9.2010

To

All Principal Secretaries / Secretaries / HODs of GNCTD,

All Heads of Local Bodies / Autonomous Bodies / Undertakings / PSUs /
Local Bodies under Govt. of Delhi.

**Sub: Submission of Quarterly Report under Section 25(ii) of RTI Act, 2005 to
the Central Information Commission.**

Sir / Madam,

Your kind attention is invited to the circular of even number dated 24.6.2010 on the subject mentioned above, wherein the directions of Shri Shailesh Gandhi, Information Commissioner, Central Information Commission was conveyed. The copy of the circular along with enclosure is also available in the website of AR Department.

The Quarterly Report for the second quarter of 2010 (July, August and September, 2010) is due on 10th October, 2010. You are requested to kindly arrange to send the information pertaining to your Department / Organization directly to the Central Information Commission in the prescribed format (overleaf) by e-mail at rtimonitoring@gmail.com, preferably in excel format latest by 10th October, 2010.

Non-compliance of these instructions may attract penal action.

Yours faithfully,

Seema Bawa
(SEEMA BAWA)
DEPUTY DIRECTOR AR)
Tel: 23392422
Dated: 27.9.2010

No.F.13/8/05-AR/ 9762-9921/c

Copy for information to:-

1. Principal Secretary to Lt. Governor, Delhi.
2. Principal Secretary to Chief Minister, Delhi.
3. Secretaries to all Ministers, Govt. of Delhi.
4. OSD to Chief Secretary, Delhi.
5. Under Secretary and Deputy Registrar, Office of Shri Shailesh Gandhi, Information Commissioner, Club Building, Opposite Ber Sarai Market, Old JNU Campus, New Delhi - 110067.

Seema Bawa
(SEEMA BAWA)
DEPUTY DIRECTOR AR)

976/mze/coord.

04/10/10

Pl. Circulate Gail PLOS
AB utd/c

Sh Anand

TO BE SENT THROUGH E-MAIL TO rtimonitoring@gmail.com

RIGHT TO INFORMATION ACT, 2005
CONSOLIDATED INFORMATION FOR QUARTERLY REPORT OF
CENTRAL INFORMATION COMMISSION u/s 25 of RTI ACT, 2005
 (For the month of20....)

Name of the Dept./Organization : -----

Name of the PIO designated : -----

Name of APIO designated : -----

Opening Balance as on 1 st day of the Month	Received during the month (incl. Cases transferred to other Public Authorities)	No. of cases transferred to other Public Authorities	Decision where requests/appeals rejected	Decision where requests/appeals accepted	No. of cases where disciplinary action taken against any officer

Number of times various provisions were invoked while rejecting requests

Relevant section of the RTI Act, 2005													
Section 8 (I)										Sections			
a	b	c	d	e	f	g	h	i	j	9	11	24	Others

Amounts Collected (in Rs.)

Application Fee	Addl. Fee and any other charges	Penalties amount*

*Details to be provided with copy of the orders of CIC

Signature
 Name & Designation of the Officer
 Telephone Number