GOVERNMENT OF NATIONAL CAPITAL TERRIOTORY OF DELHI
(LABOUR DEPARTMENT)
5-SHAM NATH MARG, DELHI-54

No. F-1/31/642/LC/Estt/Misc/2010/ 975 **Dated :-** 26/5/10

CIRCULAR

Please find enclosed herewith a copy of the under mentioned orders/circulars/ letters for necessary action/compliance.

(BIJANDRA SINGH)
Assistant Labour Commissioner (Co-Ordination)

List of paper(s) forwarded :-

Sl. No.	Name of the Officer & Ministry/ Department	O.M. No./ Endorsement No.	Subject
1	Dy. Secy. (GAD), Govt. of NCT of Delhi	No. F. 81/Misc./2003/GAD/NCTD/Pt-I/2144 dated 11/5/10	Regarding streamlining the system in the GAD for publication of Extra-ordinary notification in Delhi Gazette on holidays and in odd hours.
2	Dy. Secy. (PWD-I), Public Work Department & Housing, Govt. of NCT of Delhi	No. F-4(V)/P.Vihar./PWD&H/A-II/783-903 dated 11.5.10	Circular- regarding vacant Type-V govt. residential quarters at Paschim Vihar, Delhi
3	Secy (AR), A R Deptt., Govt. of NCT of Delhi	No. F-13/1/2010-AR/3811-3970/C dated 15.5.10	Comprehension Test on Right to information Act, 2005 to be held in sep. 2010.

Copy forwarded for information and necessary action to :-

1. P.S. to Labour Commissioner, Labour Department, Delhi
2. P.A. to Special Commissioner (Labour) Labour Department, Delhi.
3. P.A. to JLC-II & DLC (HQ), Labour Department, Delhi.
4. All DLCs./Branch Incharges, Labour Department, Delhi.
5. Assistant Programmer (EDP Cell) with the request to update the said Circular on the web site of Labour Department.
6. Guard file

(224)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, I.P. ESTATE, NEWDELHI
http://ar.delhigovt.nic.in

No.F.13/1/2010-AR/ 38M-3970/C Dated: 15.5.10

To

1. All Principal Secretaries/ Secretaries/ Head of Departments, Govt. of NCT of Delhi, Delhi/New Delhi.
2. All M.D.'s/Chairman of Local Bodies /Autonomous Bodies / Undertakings/ Corporations etc. under Govt. of NCT of Delhi, Delhi/New Delhi.

Sub: - Comprehension Test on Right to Information Act, 2005, to be held in September, 2010.

Sir /Madam,

As per the recommendations of Second Administrative Reforms Commission, the Government should provide training in Right to Information Act, 2005 to all the officers and staff members including Group D and also with a view to encourage them to get acquainted with the provisions of "Right to Information Act, 2005" and use the knowledge so gained in their day-to-day working, it has been decided to launch a scheme of **"Self Learning of RTI Act, 2005".**

2. Under this scheme, all officers and staff members including Group D, working in the Departments of Government of Delhi, its subordinate Offices/ Undertakings & Local Bodies can participate in the test.

3. The test would be confined to the provisions of "Right to Information Act, 2005" and contain 100 objective type questions. The duration of the test would be 1½ hour and separate papers would be set out for each category, i.e. one for LDC and Group D and their equivalent; second for UDCs, Assistants and their equivalent and the third for Superintendents and their equivalent and above.

4. Each incumbent who secures 40% and above marks would be given a Certificate and cash award on the basis of his/her performance in the test at the following rates: -

Slab of Marks	Amount of Prize
80% and above	Rs. 1,500/-
70% to 79%	Rs. 1,000/-
60% to 69%	Rs. 800/-
50% to 59%	Rs. 600/-
40% to 49%	Rs. 400/-

5. In addition to the above cash prizes, the candidates who secure the first three positions by securing 80% and above marks in the respective categories viz. LDC & Group D and their equivalent, UDC, Assistants and their equivalent and Superintendent and their equivalent & above, would also be given an **additional cash award** of Rs.1,500/- for standing first, Rs.1,000/- for standing second and Rs.500/- for standing third, in their respective categories.

6. The employees who secure 80% and above marks and win a cash prize of Rs.1,500/- in this test, would not be allowed to participate in the next year's test.

7. **It is requested that wide publicity may be given to this test, so that maximum number of officers / employees could be able to participate in the test.**

8. Applications from desirous candidates may please be sent to Administrative Reforms Department in the enclosed proforma (also available in the website of this Department) **latest by 15th July, 2010**. The test is likely to be held in the last week of September, 2010. The exact date, time and venue of the test will be intimated in due course. In case, the roll numbers for the test are not received by mid-September, concerned candidate may obtain the same from A.R. Department, in person.

Yours faithfully,

Encl: As above.

(ARVIND RAY)
SECRETARY (AR)
Tel: 23392240

No.F.13/1/2010-AR/3811-3970/C Dated: 15.5.10

Copy forwarded for information and necessary action to: -

1. All Special Secretaries/ Addl. Secretaries / Joint Secretaries / Deputy Secretaries / Under Secretaries, Govt. of NCT of Delhi.
2. P.S. to Lt. Governor, Raj Niwas, Delhi
3. P.S. to Chief Minister/ Ministers, Delhi Govt., Delhi Secretariat.
4. OSD to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat.

Arvind Ray

(ARVIND RAY)
SECRETARY (AR)

Last Date for submission: 15.7.2010

APPLICATION FORM

COMPREHENSION TEST ON RIGHT TO INFORMATION ACT, 2005

(Note: Incomplete application forms would be rejected)

Photograph

Roll Number ☐☐☐☐☐☐

(To be allotted by A.R. Department)

1. **Name in capital letters (in English)**

   (हिन्दी में)

2. **Father's/Husband's Name**

3. **Sex** ☐ Male ☐ Female

4. **Designation**

5. **Date since when holding the post** ☐☐ - ☐☐ - ☐☐☐☐ *(dd-mm-yyyy)*

6. **Pay Band & Grade Pay** (Don't mention basic pay) ☐☐☐☐☐ - ☐☐☐☐☐

   Rs. ☐☐☐☐☐

7. **Category for which eligible** (Please tick mark the category)
   - ☐ LDC/Group-D and equivalent
   - ☐ UDC/Assistant and equivalent
   - ☐ Superintendent and equivalent and above

8. **Department**

9. **Section/Branch/Unit**

10. **Complete Office address with Pin code**

11. **Complete Residential Address with Pin code**

12. **Contact Numbers**
    - **Office**
    - **Residence**
    - **Mobile**

Certified that the above information is correct to the best of my knowledge and belief. I understand that the information furnished above, if found suppressed / incorrect at any stage, will attract disciplinary proceedings against me. I also undertake that the knowledge gained would be properly utilized for office use.

Signature of the Applicant .....

(223)

24/C

A1300/Ce
14/5/10

GOVERNMENT OF NCT OF DELHI
PUBLIC WORKS DEPARTMENT & HOUSING
Allotment Branch
5TH LEVEL "B" WING
DELHI SECRETARIAT: NEW DELHI

No. F.4(V)/P.Vihar./PWD&H/A-II/783-~~833~~ 903 Dated: 11-5-2010

CIRCULAR

In continuation to this office circular dt. 28.1.2010, it is hereby again informed that some Type-V govt. residential quarters are still lying vacant in Sunder Apartments, Paschim Vihar, Delhi. The official/officers who are getting basic pay of Rs.12000/- and above (pre-revised) are eligible for allotment of the same. This may be brought again to the notice of officials/officers of your department, so that interested eligible officers could submit their applications. All such interested officers in your deptt. may be advised to send their applications in the prescribed proforma (copy enclosed) immediately and latest by **28.05.2010** to this department.

Pl. circulate.
18/5

(RAMESH CHANDER)
DY. SECRETARY (PWD-I)

All Heads of Departments,
Govt. of NCT of Delhi.

19/5
Satish.

23/c

GOVT. OF N.C.T OF DELHI
LAND AND BUILDING DEPARTMENT
(ALLOTMENT BRANCH) 5th LEVEL "B" WING,
DELHI SACHIVALYA, NEW DELHI

Application for accommodation under Govt. of NCT of Delhi Govt. residence (General Pool) Rules.

Part-1
(For office use only)

Type for which applied	Category under which applied	Priority No	Remarks

Part-II
(To be filled up by the applicant)

- Please read instructions carefully before filling the form. Incomplete application will be rejected without any further reference.
- Please fill up the form neatly/preferably in BLOCK LETTERS.
- Fill up dates as day (01-31), Month (01-12) & Year (2005) in the format.
- Please tick wherever required to do so.

1. Name					
2. Designation		GPF No.			
3. Department					
4. Scale of Pay as on date					
5. Basic Pay on 1st August of 2008(pre-revised)					
6. Date of Birth					
7(a) Date of regular appointment (For Type-I to Type-IV)					
7(b) Date of continuously drawing basic pay Rs. 12,000/- (For Type-V category & above)					
8 Date of retirement on superannuation					
9 Service to which Officer belongs	IAS	DANICS		Other Services	
10 (a) Are you on deputation		Yes		No	
(b) If Yes, since the date		Duration of Deputation			
11 Do you/your spouse Occupying accommodation allotted by Dte. of Estate/Delhi Govt ? If yes, please give details.	Allottee's name				
	Type	Locality	Sector	Block	Quarter No
12 Are you debarred from allotment of Govt. residence?		Yes	No		
If Yes, upto which date					
Do you / your spouse / your dependent Children own a house within the jurisdiction of local Municipality or any adjoining Municipality? If yes, indicate					
13 (a) owner		Relationship with the Applicant			
Address of the house		Rental income			

General Pool	SC Pool	ST Pool
Type / Eligible Basic Pay Range	Please tick the Type	Mention the Pool(s) under which applied GP/SC/ST
I 2550-3049		
II 3050-5499		
III 5500-8299		
IV 8500-11999		
V 12000 & above		

15. Are you applying on Medical Grounds? (T.B. Cancer, Heart Ailments, Blind, Deaf, Orthopedically Handicapped) If Yes, enclose the photocopies of ration card/latest Medical Papers from Government Hospital	Yes	No

16. Address of place of duty of the Applicant	17. Permanent Address (If any)
Phone	Phone

18. If you wish allotment in specific location only, please indicate three options giving locality where allotment is to be considered.

A	B		C

Declaration by the Applicants

A. I agree to abide by the allotment of Govt. residences (General Pool in Delhi) Rules-1977 as amended from time to time or relevant allotment rules applicable

B. I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodations of the entitled Type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B-21

Date: Signature of the Applicant:

Part-III

To be forwarded by the employee's office

1. Accommodation has been allotted by the Directorate of Estate/Govt. agency to the applicant whose basic pay is _____ as on 1.1.2008(pre-revised)

2. Certified that the particulars furnished by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible office and has not been debarred from allotment of general pool accommodation

Signature with date: _____

Name _____

Designation _____

Phone _____

Office Seal

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(CO-ORDINATION BRANCH)
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI-110002

No.F.81/Misc./2003/GAD/NCTD/Pt.-I/ 2144 Dated : 11/5/10

A 1302/CC
14/5/10

CIRCULAR

Subject : Regarding streamlining the system in the GAD for publication of Extra-ordinary notifications in Delhi Gazette on holidays and in odd hours.

In addition to earlier instructions issued by GAD on 10/7/2006, all HODs are informed that the intimation of Extra-ordinary notifications, which are likely to be published in Delhi Gazette on holidays and in odd hours on the same day,(when pre-decided) be sent directly to the Superintendent, Co-ordination Branch of GAD at least one week before the proposed date of issue of such type of notifications, particularly in case where the notification is to be published on Saturdays/Holidays, to avoid any difficulty in getting such notification published.

This issue, with the prior approval of the Competent Authority.

(ASHISH KUMAR)
Deputy Secretary (GAD)

PS(A) 18/5
19/5

To

All Pr. Secretaries/Spl. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi,
Delhi/New Delhi.