

**MOST URGENT
CIC REFERENCE**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(LABOUR DEPARTMENT)
5-SHAM NATH MARG, DELHI-54**

CIRCULAR

Please find enclosed herewith a copy of letter no. F.13/2/2009-AR/3651-3810/c dated 14/5/2010 regarding furnishing of Annual report for 2009-10 under section 25 of Right to Information Act, 2005 to the Central Information Commission, a copy of performa for annual report is overleaf and a copy of D.O. letter dated 11/5/2010 of Secretary, Central Information Commission is enclosed. Further, action taken report may be sent directly to Secretary (AR) Administrative Reforms department under intimation to the undersigned.

Encl: As above


(BIJANDRA SINGH)
SPIO (HQ)

No.F.31/616/LC/Estt./Monthly report/2009/ 903

dated: 20/5/10

Copy forwarded to:

- 1 PS to Labour Commissioner, 5, Sham Nath Marg, Delhi 110054, for information.
- 2 PA to Special Commissioner (Labour), 5, Sham Nath Marg, Delhi 110054, for information.
- 3 Joint Labour Commissioner – II & DLC(HQ), 5, Sham Nath Marg, Delhi 110054, for information.
- 4 All DLCs/Branch Incharges of Labour Deptt. GNCT of Delhi with the request to comply with the above referred orders (Copy enclosed).
- 5 All SPIOs/ASPIOs of Labour Deptt., with the directions to comply with the instructions given in the above mentioned orders (Copy enclosed).
- 6 Administrative Reforms Deptt. Govt. of NCT of Delhi 7th Level, C Wing, Delhi Sectt. New Delhi 110002-with reference to your above referred office order under reference.
- ✓ 7 Asstt. Programmer of Planning branch, Labour Deptt., 5, Sham Nath Marg, Delhi 110054 - with the request to upload the above circular on the website of the department.
- 8 Guard file.


(BIJANDRA SINGH)
SPIO (HQ)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ADMINISTRATIVE REFORMS DEPARTMENT
7TH LEVEL, C-WING, DELHI SECRETARIAT, NEW DELHI - 2.
<http://ar.delhigovt.nic.in>

No.F.13/2/2009-AR/ 3651-3810/c

Dated: 14.5.10

To

1. All Principal Secretaries / Secretaries/HODs, GNCT of Delhi
2. All HODs of all PSUs / Autonomous Bodies / Local Bodies / Institutes under Govt. Of Delhi

Sub: Furnishing of Annual Report for 2009 -10 under Section 25 of Right to Information Act, 2005 to the Central Information Commission.

Sir / Madam,

Section 25 of the Right to Information Act, 2005 makes it mandatory to submit a consolidated Annual Report, in the prescribed proforma, in respect of various details of RTI applications and First Appeals received and disposed of by Public Information Officers and First Appellate Authorities respectively of your organization, to the Central Information Commission, which will be laid before the Parliament.

2. The Secretary, Central Information Commission, vide his D.O. letter dated 3rd May, 2010 addressed to the Chief Secretary has requested to upload the Annual Report on the CIC website latest by 31st May, 2010. (Copy enclosed)

3. In view of this, you are requested to submit the requisite information in respect of your Department / organization the prescribed proforma (enclosed) to this office by **25th May, 2010 positively**, so that the same can be compiled and a consolidated information could be uploaded in the website of Central Information Commission by 31st May, 2010.

4. The requisite information, in respect of all the Public Information Officers and First Appellate Authorities of your Department / Organization as a whole may be send to this office through a special messenger, to avoid delay in this matter.

5. The Head of the Department should personally ensure the authenticity and timely submission of the Annual Report.

This may be given TOP PRIORITY.

Encl: As above.

Yours faithfully,

Arvind Ray

(ARVIND RAY)
SECRETARY (AR)
Tel: 23392240

No.F.13/2/2009-AR/ 3651-3810/c
Copy for information and necessary action to:-

Dated: 14.5.10

1. Principal Secretary to Lt. Governor, Delhi.
2. Principal Secretary to Chief Minister, Delhi.
3. Secretaries to all Ministers, Delhi
4. OSD to Chief Secretary, Delhi.
5. Secretary, Central Information Commission, 2nd Floor, B Wing, Bhikaji Cama Place, New Delhi - 110066.

A. J. Puri

Enclosure of Circular No. F.13/2/2009-AR/3651-3810/C, dated 14.5.2010
 Last date of submission in AR Department: 25.5.2010

RIGHT TO INFORMATION ACT – 2005
CONSOLIDATED INFORMATION FOR ANNUAL RETURNS 2009 –10
for Central Information Commission u/s 25 of RTI Act, 2005
(For the period 01.4.2009 to 31.3.2010)

Name of the Deptt / Organisation :
 Total Number of APIOs designated :
 Total Number of PIOs designated :
 Total Number of First Appellate Authority designated :

| | Opening Balance as on 1.4.2009 | Received during the year (incl. Cases transferred to other Public Authority) | No. of cases transferred | Decisions where requests / Appeals rejected | Decisions where Requests / Appeals accepted | No. of cases where disciplinary action taken against any officer |
|---------------|--------------------------------|--|--------------------------|---|---|--|
| Requests | | | | | | |
| First Appeals | | | XXXXXX | | | |

Number of times various provisions were invoked while rejecting requests

| Relevant sections of the RTI Act, 2005 | | | | | | | | | | | | | |
|--|---|---|---|---|---|---|---|---|---|----------|----|----|--------|
| Section 8(1) | | | | | | | | | | Sections | | | |
| a | b | c | d | e | f | g | h | i | j | 9 | 11 | 24 | Others |
| | | | | | | | | | | | | | |

Amount Collected (in Rs.)

| Regn. Fee Amount | Addl. Fee and any other charges | Penalties Amount* |
|------------------|---------------------------------|-------------------|
| | | |

* Details to be provided with copy of orders of Hon'ble CIC

Signature
Name
Designation of the Officer
Telephone Number
Office Seal

NB:-Consolidated information of the entire Department / Organization as a whole to be provided. Columns should not be left blank. **Opening Balance as on 1.4.2009** means those RTI applications / appeals received up to 31.3.2009, but **not** disposed of till 31.3.2009/pending with the concerned PIO/First Appellate Authority **as on 1.4.2009**. **Requests** means RTI applications, **Requests Rejected** means RTI applications rejected under the relevant sections of RTI Act, 2005, details to be given; **Requests Accepted** means RTI applications in which information was provided by the PIO. **Appeals rejected** means decision taken by First Appellate Authority in favour of PIO concerned/against the appellant. **Appeals accepted** means decisions taken by First Appellate Authority in favour of the appellant/against the orders of the PIO concerned.



विपिन बिहारी श्रीवास्तव

B. B. Srivastava

सचिव / Secretary

सत्यमेव जयते

Office of the Chief Secretary
Govt. of NCT of Delhi

11 MAY 2010

O.O. No. 19/2/2010/CIC/Md

केंद्रीय सूचना आयोग
Central Information Commission

2 तल, विंग 'ब' / 2nd Floor, 'B' Wing

अगस्त क्रांति भवन / August Kranti Bhawan,

भीकाजी कामा प्लेस / Bhikaji Cama Place,

नई दिल्ली-110066 / New Delhi-110066

Telephone : 26167932, Fax : 26106287

E-mail : secy-cic@nic.in

Dated: 03rd May, 2010

5AD/10/16/17

Dear Sir,

As you are aware, the Central Information Commission, constituted under the provisions of RTI Act, 2005, has been mandated u/s 25(1) of the Act to prepare an Annual Report for each financial year and table the same in the Parliament. All the Ministries/Depts of Govt. of India are the most important stakeholders to the RTI, and therefore they are required to submit their Annual Return, in accordance with, but not limited to, provisions of Section 25(2) and 25(3) of the Act, to facilitate this Commission to prepare the said report. All the Ministries/Depts are responsible for submitting Annual Return in respect of Public Authorities under their control. The Commission, for this purpose, has provided facility to upload the Annual Data pertaining to implementation of the RTI Act through its web-based software called "RTI Annual Report Information System." This is available on its website (www.cic.gov.in).

The status of submission of the Annual Return, for the financial year 2009-10 has since been reviewed. It has emerged that out of 1931 Public Authorities, under various Ministries/Depts, 1335 (69%) are in the category of total defaulters. This means that they have not submitted the Annual Return in respect of even a single month for the year 2009-10. It is worthwhile to mention that Public authorities were required to submit the return on a monthly basis from the year 2009-10. A list of such defaulting Public Authorities falling under your jurisdiction is enclosed herewith. This state of affairs is not only violative of the mandatory provisions of the Section 25(2) & Section 25(3) of the RTI Act, but also reflects poorly on the functioning of the concerned Public Authorities; in so far as setting out the practical regime of Right to Information is concerned.

In view of above, I solicit your kind intervention in the matter and request to impress upon the Ministries/Depts to upload the relevant Annual Data on the CIC website; pertaining to the defaulter Public Authorities, latest by 31st May, 2010. I shall be extremely obliged for the support.

With regards,

Yours sincerely,

(B.B. Srivastava)

Shri Rakesh Mehta
Chief Secretary,
Players Building, I.P. State
New Delhi - 110002

immediately file pl

30/05/10

AD/MS

13/5/10

RAIM

1325/AR
12/5/10

Handwritten initials

Secy (AR)
28 (AR)

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