

DIRECTORATE OF EDUCATION
ROOM NO. 215-216, OLD SECRETARIAT
MID DAY MEAL CELL, DELHI-54.

DE.23 (33)/MDM / 2010-2011/ 728

Dated 11/10/10

Circular

In continuation of General Instructions in R/O Mid Day Meal issued vide letter No.DE 23 (Cir)/MDM/2009-10/1576 dated 04/12/09 and instructions received from Ministry of HRD vide their letter No. F.No.1-8/2010 – Desk (MDM) dated 31-08-2010, all HOSs/DEOs/EOs and District DDEs are hereby directed to strictly comply the following instructions.

- i) The School Level Mid Day Meal Monitoring Committee meeting should be held at least twice a month regularly to monitor the proper supply and distribution of Mid Day Meal in the schools and to ensure regular payment to the Mid Day Meal Suppliers.
- ii) The Zone Level Steering cum Monitoring Mid Day Meal Committee meeting should also be held at least once in a month to ensure proper supply and distribution of Mid Day Meal in all the schools of the zone and to ensure the presence of Education Officer / DEO of the zones in their schools at the time of distribution of Mid Day Meal as far as possible. The committee will also monitor the working of School Level Mid Day Meal Monitoring Committees.
- iii) The District DDEs will visit the kitchens and supervise preparation and transportation of Mid Day Meal on regular basis and shall monitor the working of School Level Mid Day Meal Monitoring Committees and Zonal Level Mid Day Meal Monitoring Committees and submit the monthly report to the concerned Regional Director and the Director of Education. District DDEs shall ensure timely payment of bills of Mid Day Meal Suppliers of Govt. and Govt. Aided schools.
- iv) Mid Day Meal Branch at Head-quarter shall ensure the timely release of funds and food grains to all the implementing agencies and also timely payment to the FCI for the cost of food grains and the payment of transportation cost to the Mid Day Meal Suppliers. Mid Day Meal Branch at Head-Quarter and the planning branch of Directorate of Education shall also ensure timely release of funds from Delhi Govt. and to Districts and schools.
- v) All Head of schools and DDE of Districts shall also ensure the registering of complaints/suggestions/grievances regarding Mid Day Meal Supply in all Govt./Govt. Aided schools and their redressal and maintain the proper records/register in this regard.
- vi) All instructions issued vide this office letter No..DE 23 (484) MDM/2010-11/635-646 dated 13/09/2010 and general instructions issued vide letter No DE 23 (Cir)/MDM/2009-10/1576 dated 04/12/09 are to be complied strictly by all concerned.

(Dr. R.C.MEENA)
Addl. Director of Education (MDM)

Contd.....

DE 23 (33)/MDM / 2010-2011/ 728-732

Dated 11/18/10

Copy forwarded for information and necessary action to:-

1. All RDs (through MIS)
2. DDE (Planning), Partachar Vidyalaya, Timarpur, Delhi.
3. All DDEs (through MIS)
4. All EOs (through MIS)
5. All DEOs(Through MIS)
6. All HOSs (Through MIS)
7. P.A to Principal Secretary (Education)
8. P.A to Director of Education, Directorate of Education.
9. ADE (IT) with the direction to upload this circular on the website of Directorate of Education on home page including in MDM folder and also before and after login for Govt./Aided schools.
10. Guard files, Mid Day Meal Branch.

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11/18/10



(Dr. R.C.MEENA)
Addl. Director of Education (MDM)