

**GOVERNMENT OF NCT OF DELHI  
OFFICE OF DEL E/CAL RESOURCE CENTRE  
DIRECTORATE OF EDUCATION  
TIMARPUR, DELHI-110054**

**No. 5919-25**

**Date: 02.12.2009**

**CIRCULAR**

This is in continuation of the Circular No. PS/SE/2009 dated 16.11.2009 regarding filling up of DISE Data Capture Format online for the year 2009-10. All Heads of Schools run by Delhi Government, MCD, NDMC and Delhi Cantonment Board(DCB) or Private Management, with or without aid, were supposed to fill the DISE DCF on line on or before 30.11.2009 for onward submission of the compiled data to MHRD, Government of India.

It has been revealed from the database that a number of schools have not filled the DISE DCF for the year 2009-10. Worthy Principal Secretary(Education) has viewed this seriously and felt that respective District DDEs/Education Officers/DURCCs/CRCCs will be responsible for non completion of the task within the time schedule.

On request, Principal Secretary(Education) has allowed to fill this DISE DCF before 15.12.2009. Hence, all the Heads of Schools are once again requested to fill the DISE DCF in respect of their school immediately. All the concerned Dy. Directors/Education Officers/DURCCs/CRCCs are requested to kindly coordinate and expedite the entry of DISE DCF online for their own schools and feeder schools, on priority.

Any problem in this regard can be communicated on 'Del E' mail to mail ID '2222222' which will be answered timely. In case of no response, kindly dial 23819902, 23810654 or 9871009659.

**Sd/-  
(R.M. MOHLA)  
COORDINATOR(DISE)**

**All Heads of Schools(through Del E)**

**Copy to:**

1. PS to Prl. Secretary(Education).
2. PS to Director(Education), Govt. of NCT of Delhi.
3. PS to Director(Education), MCD.
4. PS to Director(Education), NDMC
5. CEO, Delhi Cantonment Board.
6. Addl. DE(School)
7. SPD(SSA Delhi)