

**Govt. of N.C.T. of Delhi**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**9<sup>th</sup> Level, B – Wing, Delhi Secretariat, Delhi**

F. No. 1(34)/2004/IT/Pt.1 / 4637

Dated: 18.09.2007

**Circular**  
**Designing Departmental Website**

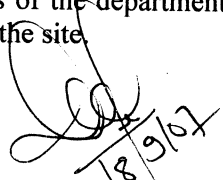
DOEACC, Chandigarh, B.O. New Delhi (formerly Regional Computer Centre), a society under NIC, has been selected as nodal agency for developing the websites for departments of Govt. of Delhi. Rates of RCC for designing the site of given below:

- a) Website containing
- |                 |  |
|-----------------|--|
| Upto 25 pages   | - Rs 9,000/-                                     |
| 26 - 50 pages   | - Rs 17,000                                      |
| 51 - 100 pages  | - Rs 33,000/-                                    |
| Above 100 pages | - Rs 33,000/- + Charges of Multiple of 25 pages. |
- b) Manpower charges for ASP and incorporation high-end animation will be Rs.250/- per hours

Note: Definition of one page is –A4 size, 1” margin on top, left, bottom and right font size 10 point Arial and single space.

Contact Person in DOEACC : Ms. Rita Arora, Addl. Director  
204-A, New Rajdhani Enclave, Sagar Complex,  
Preet Vihar, Delhi - 92  
42441235, 42441236, 22441655  
bodel@rcc.chd.nic.in

2. This is not binding on the department and in case they want to select an agency they may do so after inviting open tenders etc. i.e. following all the codal formalities.
3. To ensure the uniformity of the website, IT department has prepared the design standards in consultation with NIC. These are available with DOEACC.
4. The departments will provide the contents to DOEACC on a floppy/by email as a word processor file (ex. MS word, Word Pro, Notepad) only. Representatives of the department will have to sit with designers to indicate linkages and overall structure of the site.
5. This will be valid upto 31<sup>st</sup> December 2007
6. This issues with the approval of Competent Authority

  
**(Deepak Virmani)**  
**Dy. Secretary (IT)**

To

1. All Pr. Secretaries/Secretaries/HODs of Govt. of NCT of Delhi/Autonomics/Local Bodies
2. Ms. Rita Arora, Addl. Director, DoEACC, 204-A New Rajdhani Enclave, Sagar Complex, Preet Vihar, Delhi-92

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**Renewal of Empanelment**